

### Step 3 – Determine Your School’s Scores

Your completed Checklist describes your school’s stage of change for each of the four areas – Prevention, Policy and Procedures, Intervention, and School Climate. In order to get a more complete picture and to identify next steps for your school, you need to complete the scoring exercise shown below.

1. For each of the four areas count the number of check marks in each column.
2. Multiply the total for each column by either 1, 2, 3, 4 or 5 as shown below.
3. Add the 5 scores to get a total score for each area.
4. Transfer the total score for each area to the Stage of Change Profile on the next page using the directions provided on the template.

<b>Prevention</b> (checklist items 1 to 15).	<u>Score</u>
Number of checks in column 1 (Stage 1) = ___ times 1 = ___	
Number of checks in column 2 (Trs to 2) = ___ times 2 = ___	
Number of checks in column 3 (Stage 2) = ___ times 3 = ___	
Number of checks in column 4 (Trs to 3) = ___ times 4 = ___	
Number of checks in column 5 (Stage 3) = ___ times 5 = ___	
TOTAL SCORE for Prevention	___ <input style="width: 50px; height: 20px; border: 1px solid black;" type="text"/>
<b>Policy and Procedures</b> (checklist items 16 to 22).	<u>Score</u>
Number of checks in column 1 (Stage 1) = ___ times 1 = ___	
Number of checks in column 2 (Trs to 2) = ___ times 2 = ___	
Number of checks in column 3 (Stage 2) = ___ times 3 = ___	
Number of checks in column 4 (Trs to 3) = ___ times 4 = ___	
Number of checks in column 5 (Stage 3) = ___ times 5 = ___	
TOTAL SCORE for Policy and Procedures	___ <input style="width: 50px; height: 20px; border: 1px solid black;" type="text"/>
<b>Intervention</b> (checklist items 23 to 28).	<u>Score</u>
Number of checks in column 1 (Stage 1) = ___ times 1 = ___	
Number of checks in column 2 (Trs to 2) = ___ times 2 = ___	
Number of checks in column 3 (Stage 2) = ___ times 3 = ___	
Number of checks in column 4 (Trs to 3) = ___ times 4 = ___	
Number of checks in column 5 (Stage 3) = ___ times 5 = ___	
TOTAL SCORE for Intervention	___ <input style="width: 50px; height: 20px; border: 1px solid black;" type="text"/>

<b>School Climate</b> (checklist items 29 to 41).	<u>Score</u>
Number of checks in column 1 (Stage 1) = ___ times 1 = ___	
Number of checks in column 2 (Trs to 2) = ___ times 2 = ___	
Number of checks in column 3 (Stage 2) = ___ times 3 = ___	
Number of checks in column 4 (Trs to 3) = ___ times 4 = ___	
Number of checks in column 5 (Stage 3) = ___ times 5 = ___	
TOTAL SCORE for School Climate	___ <input style="width: 50px; height: 20px;" type="text"/>

### Step 4 – Identify Your School’s Stage Of Change Profile

Use this template to summarize your school’s stage of change for each area and determine appropriate next steps.

Use a vertical line “|” to mark the total score from each of the 4 areas, place 4 vertical on the scales below. Note that the line may be between two numbers – that’s okay. You are trying to get an overall picture of the stage of change currently identified at your school.

For example, if the total score for Prevention was 42, the line would be in the Prevention Stage 2 box (yellow).

Prevention	<b>15</b> 23 <b>30</b>	<b>38</b> <b>45</b> 53	<b>60</b> 68 <b>75</b>
Policy and Procedures	<b>7</b> 11 <b>14</b>	<b>18</b> <b>21</b> 25	<b>28</b> 32 <b>35</b>
Intervention	<b>6</b> 9 <b>12</b>	<b>15</b> <b>18</b> 21	<b>24</b> 27 <b>30</b>
School Climate	<b>13</b> 20 <b>26</b>	<b>33</b> <b>39</b> 46	<b>52</b> 59 <b>65</b>
	<b>Stage 1</b>	<b>Stage 2</b>	<b>Stage 3</b>

Once you have completed this profile, go to the next section to find activities and programs for each area that are associated with the stage you have identified for your school.

Refer to the activities and programs that are associated with Stage 2 to identify the possible next steps that your school teams might engage in to effect change at your school.